

Norfolk Performing Arts Ltd

Refunds & Compensation

Your contracts with NIPA

When you accept the offer of a place to study at the college (Norfolk Institute of Performing Arts) you enter into what is known as a 'Pre-Enrolment contract' and are liable to pay a non-refundable deposit of £500.00. This guarantees you a place, provided you meet any conditions if placed. You will be required to enrol at the institution by the given deadline, at which time a new contract is formed under which you become liable for payment of tuition fees.

You have the right to cancel your Pre-Enrolment Contract within a "cooling off" period of 14 days after the date on which you accept our offer of a place to study, provided the course has not already commenced. You also have a similar right to cancel your Enrolment Contract within 14 days if you enrol online.

If you do not enrol by the deadline date you have been given by the institution your pre-enrolment contract will automatically expire on that date.

Termination of the contract by NIPA

This may be due to being given misleading or false information, therefore it is vital to be completely honest in your application. If a student or potential student is deemed to be a risk to others' physical or mental wellbeing this may be grounds for termination of contract.

Your right to terminate the contract - leaving your programme

If you cancel the pre-enrolment contract outside of the cooling off period, we will be unable to return your deposit as it is unlikely that we would be able to audition and secure the place for another student prior to the commencement of the course. If the pre-enrolment contract is cancelled within the cooling off period we will reimburse you with all payments received from you. We will process the reimbursement using the same method of payment as used for the initial transaction. If the course has started and you have benefitted from the performance of services during the cancellation period, you must pay us the fee for those services performed from the start of the course until your notification of cancellation. The cost for these services will be £500.00 per month attended.

To cancel, the statutory cancellation form must be completed and presented to the administration department.

Beyond the statutory and permitted cancellation periods, tuition fee liability will be calculated in accordance with the college's tuition fee policy. Payment for tuition attended will be required prior to any refund of deposit if applicable.

If you suspend or withdraw from your studies within the first four weeks of the programme in your first year of studies, we will not charge you any tuition fees and we will refund in full any tuition fees we receive on your behalf less the administration charge to the party from whom we received the fees.

If you suspend or withdraw from your studies after the first four weeks of the programme in your first year of studies, or at any time during your second or third year of studies, we will charge you tuition fees for the whole period that you have attended. Our Registry will advise the Finance Department of your suspension or withdrawal date. The Finance Department will then calculate the fees you owe us based on the period from the start of the teaching year up to the date of your suspension or withdrawal plus the administration charge. If you are funding your fees by a loan from a student loan and/or student finance company, depending on when you leave, the amount you will be required to pay to us will be restricted to the amount they. The student loan facility will automatically recover any overpayment of tuition fees for students they are funding.

We will refund any overpayment of tuition fees to the person who paid the fees for privately funded students.